# Prerequisite/Corequisite Waiver

Please print NEATLY. Please ensure that ALL sections of the form are completed.

Submit to: YOUR Department

<table>
<thead>
<tr>
<th>Personal Information</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname:</td>
<td>Given Name:</td>
<td>Student Number:</td>
</tr>
<tr>
<td>Program and Year of Study:</td>
<td>Option:</td>
<td>Queen’s Email Address:</td>
</tr>
<tr>
<td>Student Signature:</td>
<td></td>
<td>Date:</td>
</tr>
</tbody>
</table>

Personal information collected on this form is collected under the authority of the Royal Charter of 1841, as amended. The information collected on this form may be retained in the student’s file, will be used to process this request, and will be shared with Queen’s personnel who need the information to perform their duties. If you have any questions about the information collected or how it will be used, please contact the Freedom of Information and Protection of Privacy Coordinator, Faculty of Engineering and Applied Science, Beamish-Munro Hall, Rm 300, or phone 613-533-2055.

**PLEASE NOTE:** If you do not meet the requirements for a course in which you wish to register, you can apply, by means of this form, to have the prerequisite/corequisite waived.

**Proposed Course Registration:**

**List Missing Prerequisite/Corequisite Course:**

**Course Instructor:** Do you support this request?  
☐ Yes  ☐ No

Further Comments:

**Course Instructor’s Approval:**

Date:

**Undergraduate Chair/Academic Advisor:** Do you support this request?  
☐ Yes  ☐ No

Further Comments:

Signature of Undergraduate Chair:

Date:

**NOTE:** Students must obtain approval from their year advisor first, then approval from the instructor. Students are reminded to check QCARD to ensure that an approved course has been added.

**PLEASE NOTE:** THIS FORM MUST BE ACCOMPANIED BY A COMPLETED ACADEMIC CHANGE FORM