

Faculty of Engineering and Applied Science Exchange Student Course Selection Form



Personal Information:

Term(s) of Study:

Legal Last Name: _____ Legal First Name: _____

Queen's Student ID number: _____

Home University: _____

University Email: _____

Course Selections:

Please refer to the Faculty of Engineering and Applied Science course calendar (<http://calendar.engineering.queensu.ca/>) for course offerings, weights (in credits or units) and suggested course loads. You should also continue to monitor www.queensu.ca/registrar/currentstudents/coursetimetable.html for timetable updates and changes**.

Effective May 1, 2011, the Faculty of Engineering and Applied Science will move from accreditation units (AU) to credit units. This means, for example, that instead of a weighting of 36 AU, a course will now count as 3 credits. In order to determine the new credit weighting for each course, the current AU is divided by 12 and, if needed, rounded to the nearest quarter (0.25, 0.50 or 0.75).

We also wish to note that not all courses are open to exchange students. Please refer to our Course Selection Suggestions on our International Webpage for more details. (<http://my.engineering.queensu.ca/International-Students/#Documentation>)

Term Legend: **F** - Fall Term (September - December); **W** - Winter Term (January - April); **FW** - full year (September - April)

DUE TO COURSE AVAILABILITY AND PREREQUISITE REQUIREMENTS, PLEASE LIST YOUR COURSES IN ORDER OF PREFERENCE SO THAT WE MAY ATTEMPT TO ACCOMMODATE YOUR REQUEST.

	Course Code	Course Title	Credit Units	Course Term
<i>example 1</i>	HIST 312	Canadian Social History	6.0	FW
<i>example 2</i>	ELEC 337	Operating Systems	4.0	W
1.	<input style="width: 90px; height: 25px;" type="text"/>	<input style="width: 425px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 100px; height: 25px;" type="text"/>
2.	<input style="width: 90px; height: 25px;" type="text"/>	<input style="width: 425px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 100px; height: 25px;" type="text"/>
3.	<input style="width: 90px; height: 25px;" type="text"/>	<input style="width: 425px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 100px; height: 25px;" type="text"/>
4.	<input style="width: 90px; height: 25px;" type="text"/>	<input style="width: 425px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 100px; height: 25px;" type="text"/>
5.	<input style="width: 90px; height: 25px;" type="text"/>	<input style="width: 425px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 100px; height: 25px;" type="text"/>
6.	<input style="width: 90px; height: 25px;" type="text"/>	<input style="width: 425px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 100px; height: 25px;" type="text"/>
7.	<input style="width: 90px; height: 25px;" type="text"/>	<input style="width: 425px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 100px; height: 25px;" type="text"/>
8.	<input style="width: 90px; height: 25px;" type="text"/>	<input style="width: 425px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 100px; height: 25px;" type="text"/>
9.	<input style="width: 90px; height: 25px;" type="text"/>	<input style="width: 425px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 100px; height: 25px;" type="text"/>

** Course offerings may change without prior notice

(Please continue to next page)

HOME INSTITUTION PERMISSION

The applicant named on this form is solely responsible for ensuring that their course selections and study plan have been reviewed and approved by an academic advisor at their home university.

Confirm By selecting this button, I confirm my course selections have been reviewed and approved.

HEALTH INSURANCE

Enrolment in the University Health Insurance Plan (UHIP) is compulsory for all international students registered at Queen's University. Students will be responsible for payment of the UHIP premium in full prior to registration.

For detailed information on UHIP (including fees), please consult the UHIP website: <http://quic.queensu.ca/incoming/uhip.asp>.

Confirm By selecting this button, I confirm I have read and agree to the UHIP condition as above.

CONFIRMATION

The applicant is solely responsible for ensuring the accuracy and completeness of this application form.

Queen's University, Office of the University Registrar, will forward one official transcript to the exchange student's home institution at the end of each term. Queen's University Senate Policy states that a transcript will not be released if a student has any outstanding debts to the University.

Confirm By selecting this button, I confirm that I am the student named on this application and that I accept the policies stated above.

Submission Instructions

1. Save a copy of the completed form
2. E-mail a copy of the completed form as an attachment to intstudy@queensu.ca

If you have any questions about the application process and/or the collection of information, please contact the Queen's University Exchange Coordinator at intstudy@queensu.ca.

Please note: The personal information on this form is collected under the Royal Charter of 1841, as amended, the Ontario Ministry of Training, Colleges and Universities Act, and the Federal Statistics Act. The information collected will be used in the Queen's University application process and to communicate with you. This information may be shared with your host faculty, school or department, the Queen's Registrar's Office and with the Queen's University International Centre. The information contained in your record may also be shared with other offices at Queen's University, in order to facilitate your stay at Queen's University.

The Office of the University Registrar - Undergraduate Admission, 74 Union Street, Queen's University, Kingston, Ontario K7L 3N6
Telephone: +1 (613) 533-2218 Fax: +1 (613) 533-6754 E-mail: intstudy@queensu.ca