Faculty of Engineering and Applied Science
Exchange Student Course Selection Form

Personal Information:

Term(s) of Study: ____________________________

Legal Last Name: ____________________________

Legal First Name: ____________________________

Queen's Student ID number: __________________

Home University: ____________________________

University Email: ____________________________

Course Selections:

Please refer to the Faculty of Engineering and Applied Science course calendar (http://calendar.engineering.queensu.ca/) for course offerings, weights (in credits or units) and suggested course loads. You should also continue to monitor www.queensu.ca/registrar/currentstudents/coursetimetable.html for timetable updates and changes**.

Effective May 1, 2011, the Faculty of Engineering and Applied Science will move from accreditation units (AU) to credit units. This means, for example, that instead of a weighting of 36 AU, a course will now count as 3 credits. In order to determine the new credit weighting for each course, the current AU is divided by 12 and, if needed, rounded to the nearest quarter (0.25, 0.50 or 0.75).

We also wish to note that not all courses are open to exchange students. Please refer to our Course Selection Suggestions on our International Webpage for more details. (http://my.engineering.queensu.ca/International-Students/#Documentation)

Term Legend:  F - Fall Term (September - December);  W - Winter Term (January - April);  FW - full year (September - April)

DUE TO COURSE AVAILABILITY AND PREREQUISITE REQUIREMENTS, PLEASE LIST YOUR COURSES IN ORDER OF PREFERENCE SO THAT WE MAY ATTEMPT TO ACCOMMODATE YOUR REQUEST.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Units</th>
<th>Course Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>example 1</td>
<td>HIST 312  Canadian Social History</td>
<td>6.0</td>
<td>FW</td>
</tr>
<tr>
<td>example 2</td>
<td>ELEC 337  Operating Systems</td>
<td>4.0</td>
<td>W</td>
</tr>
</tbody>
</table>

1. [ ] [ ] [ ]
2. [ ] [ ] [ ]
3. [ ] [ ] [ ]
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5. [ ] [ ] [ ]
6. [ ] [ ] [ ]
7. [ ] [ ] [ ]
8. [ ] [ ] [ ]
9. [ ] [ ] [ ]

** Course offerings may change without prior notice

(Please continue to next page)
Enrolment in the University Health Insurance Plan (UHIP) is compulsory for all international students registered at Queen’s University. Students will be responsible for payment of the UHIP premium in full prior to registration.

For detailed information on UHIP (including fees), please consult the UHIP website: [http://quic.queensu.ca/incoming/uhip.asp](http://quic.queensu.ca/incoming/uhip.asp).

The applicant is solely responsible for ensuring the accuracy and completeness of this application form.

Queen’s University, Office of the University Registrar, will forward one official transcript to the exchange student’s home institution at the end of each term. Queen’s University Senate Policy states that a transcript will not be released if a student has any outstanding debts to the University.

Submission Instructions

1. Save a copy of the competed form
2. E-mail a copy of the completed form as an attachment to intstudy@queensu.ca

If you have any questions about the application process and/or the collection of information, please contact the Queen’s University Exchange Coordinator at intstudy@queensu.ca.

Please note: The personal information on this form is collected under the Royal Charter of 1841, as amended, the Ontario Ministry of Training, Colleges and Universities Act, and the Federal Statistics Act. The information collected will be used in the Queen’s University application process and to communicate with you. This information may be shared with your host faculty, school or department, the Queen’s Registrar’s Office and with the Queen’s University International Centre. The information contained in your record may also be shared with other offices at Queen’s University, in order to facilitate your stay at Queen’s University.

The Office of the University Registrar - Undergraduate Admission, 74 Union Street, Queen’s University, Kingston, Ontario K7L 3N6
Telephone: +1 (613) 533-2218 Fax: +1 (613) 533-6754 E-mail: intstudy@queensu.ca